



<p>For office use only:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Checked Banner for FERPA hold <input type="checkbox"/> Check to see if parental went out; if yes, ok to discuss that case without form <input type="checkbox"/> Sent student email with this attachment
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Authorization to Release Information

This release represents your written consent to disclose educational records maintained by Student Conduct to specific individuals identified below. Please read this document carefully, fill in all blanks, and initial where indicated.

I, _____ (print name) (ID #C00 _____), hereby authorize Rebecca Nadzadi, Director of Student Conduct or designee to disclose of any personally identifiable information from my education records to:

Print Name	Relationship to student
_____	_____
_____	_____
_____	_____

I am/was (circle one) a student at SUNY Cortland and hereby give my voluntary consent to Student Conduct to disclose personally identifiable information from my education records, specifically:

(please initial all that apply)

- _____ Contents of individual disciplinary file (copies are not provided)
- _____ Details about case # _____
- _____ Any student records including contents of your disciplinary file
- _____ Other: (please specify) _____

I understand that under the Federal Education Rights and Privacy Act, no disclosure of my records can be made without my written consent unless otherwise provided for in legal statutes and conduct decisions.

_____	_____
Signature	Date
_____	_____
Telephone number	Local Address

This authorization will remain in effect for one year unless the student requests a change in writing to Student Conduct. It is the students right to choose if they sign the release form. Students cannot be denied any educational services from SUNY Cortland for refusal to consent.